Reference Release For Wisconsin Youth Company

Dear _____,

I, _____ have applied for a _____ position at the Wisconsin Youth Company. I hereby release you and Wisconsin Youth Company from any and all liability arising from you giving information about my employment history, my academic credentials or qualifications, and my suitability for employment at Wisconsin Youth Company. I understand that this reference is confidential and waive my rights to any information in connection with this reference, either verbal or written.

_____ Applicant's Signature & Date

This form has been given to you as one who is familiar with the above applicant's experience and skills, and we would be very grateful for your objective assessment of his/her suitability for this position. If you do not feel able to give an objective assessment, and/or are a relative of the applicant, please do not complete this form, but return it to the applicant or to Wisconsin Youth Company.

Being an employee of Wisconsin Youth Company involves working with families, children and as a member of a team. The ideal staff member must enjoy children, be warm, caring and have a good sense of humor, as well as being energetic, organized, flexible, outgoing, and cooperative. As you can see, this job requires a special person! Those who are suited to the job derive immense benefit and enjoyment from it, especially if they are planning to work with young people in the future.

We assess the applicant at an interview, but no interview can provide a complete picture. Your help is needed. Please respond bearing in mind the applicant's important role of working with children. Your promptness is important to the applicant as positions fill early and all offers are held pending receipt of references. We thank you very much for your time and consideration.

Sincerely,

Cindy Sue Nielsen

Cindy Sue Nielsen
Program Director